



CABIN LICENSING KEY INFORMATION

For cabins within the municipal boundary
Please visit plan.iqaluit.ca/cabins to apply online, review the cabin registry, or to find the City's Cabin Policies and related information.
planning@iqaluit.ca | 867 979 5661 | 1549 Sivumugiaq Street, Iqaluit, Nunavut



TERMS FOR ALL CABIN LICENSES

License Term:
Valid for 5 years

Who Can Apply:
One license per resident, age 19+

Proof Required:
Must show residency (e.g., utility bill, ID, lease)

Limited-Time Offer:
No fee for the first 5-year term

Renewal Grace Period:
1-year grace period after license expiry

Signage Included:
City-provided address sign with license number, which must be clearly displayed

LEGACY CABINS

If your cabin was constructed prior to March 25, 2025, you may be eligible for a Legacy Cabin License subject to the following:

- ▶ Legacy Cabin licenses may only be issued for cabins within a prescribed Cabin Zone or Legacy Cabin Zone, as per Iqaluit Zoning By-law 899.
- ▶ Legacy Cabins are not subject to the same separation requirements. However, an application may be denied by the City if:
 - » The Cabin is hindering public access to fishing, hunting, or gathering.
 - » The Cabin is derelict and abandoned.
 - » The Applicant cannot demonstrate that the Cabin existed prior to March 25, 2025.
- ▶ You will be asked to complete a Statutory Declaration swearing that you are the primary holder of the legacy cabin.



NEW CABIN CONSTRUCTION

If you are constructing a new cabin, please note the following additional terms:

- ▶ New cabins must be constructed in a prescribed Cabin Zone, as per Iqaluit Zoning By-law 899.
- ▶ A Cabin License may be revoked by the City if the cabin is not yet constructed two years following issuance.
- ▶ New Cabin Licenses may not be constructed and immediately sold. A Cabin License may only be transferred after three years of good standing.
- ▶ New cabins are subject to the following separation distances:



COMMUNITY TRAILS
15.25 M / 50 FT



LAKES AND WATERCOURSES | DESIGNATED TRAILS
30.5 M / 100 FT



DISTANCE REQUIRED BETWEEN CABINS
250 M / 820 FT

CABIN APPLICATION PROCESS

STEP
0

-OPTIONAL-
ALL CABINS



PRE-APPLICATION

- ▶ The applicant can book an optional pre-application meeting with City staff if they would like assistance with the application form.
- ▶ Staff can help the applicant understand where cabins are permitted for construction.



STEP
1

DAY 1
ALL CABINS



SUBMIT APPLICATION

- ▶ Legacy Cabin applicants are required to upload a photograph of their existing cabin site.
- ▶ Staff will receive the application and provide initial feedback.



STEP
2

DAYS 2-6
ALL CABINS

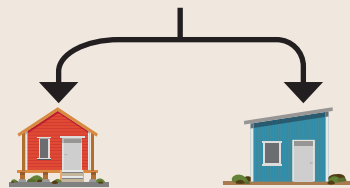


REVIEW

- ▶ The cabin application will be reviewed against the Zoning By-law, General Plan, and Land Administration By-law.

If the City's planning staff identify any issues during the review:

STEP
2.5



For new cabins, staff will help the applicant select a new and conforming site location that suits their needs.

For legacy cabins, staff will determine steps for resolution and outline them to the applicant.

STEP
3

DAYS 7-9
NEW CABINS ONLY



DECISION AND APPEAL

- ▶ The applicant must post the staff-provided decision sign at the proposed cabin site and submit a photo to start the 14-day appeal period.
- ▶ The decision and cabin location will be posted on the online cabin registry, starting a 14-day period for public appeals.



STEP
4

DAY 21
ALL CABINS



LICENSE ISSUED

- ▶ The applicant will have two weeks to review and sign the Cabin License Agreement provided to them.
- ▶ The Cabin License will be issued for 5 years.

